

GOVERNANCE

COMMITTEE DECISION SHEET

RISK, AUDIT AND PERFORMANCE COMMITTEE - TUESDAY, 19 SEPTEMBER 2023

| | Item Title | Committee Decision | Services Required to take action | Officer to Action |
|---|---|---|----------------------------------|---------------------------------|
| 1 | <u>Declarations of interest or transparency statements</u> | <u>The Committee resolved:-</u> to note that there were no Declarations of Interest or Transparency Statements. | | |
| 2 | <u>Exempt business</u> | There was no exempt business. | | |
| 3 | <u>Minute of Previous Meeting of 13 June 2023</u> | <u>The Committee resolved:-</u> to approve the minute as a correct record. | | |
| 4 | <u>Business Planner</u> | <u>The Committee resolved:-</u> (i) to note the reasons outlined by the Chief Financial Officer for the deferral and confirmed dates in respect of items 20 and 28 (Quarterly Performance Reports against the Delivery Plan) and transferral of item 32 (Equalities and Equalities Outcomes) to the IJB in April 2024; and (ii) to otherwise note the Planner. | ACC Governance | Emma Robertson |
| 5 | <u>Risk</u> | There were no items under this heading. | | |
| 6 | <u>Adult Support and Protection Inspection Report 2022 - Update - HSCP.23.061</u> | <u>The Committee resolved:-</u> to note the update provided which gave assurance regarding the Next Steps following the inspection of | Adult Protection, ACHSCP | Claire Wilson/ Val Vertigans |

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| | | ASP in Aberdeen published in June 2022. | | |
| 7 | <u>Internal Audit Update Report - HSCP.23.065</u> | <p><u>The Committee resolved:-</u></p> <p>(i) To note the contents of the RAPC - Internal Audit Update Report September 2023 (“the Internal Audit Update Report”), as appended at Appendix A, and the work of Internal Audit since the last update;</p> <p>(ii) to note the progress against the approved 2022/23 and 2023/24 Internal Audit plans as detailed in the Internal Audit Update Report; and</p> <p>(iii) to note the progress that had been made with implementing recommendations agreed in Internal Audit reports as outlined in the Internal Audit Update Report.</p> | Internal Audit | Jamie Dale |
| 8 | <u>Internal Audit Report – Adults with Incapacity - HSCP.23.066</u> | <p><u>The Committee resolved:-</u></p> <p>to review, discuss and comment on the issues raised within the report.</p> | Internal Audit | Jamie Dale |
| 9 | <u>Quarter 1 (2023/24) Financial Monitoring Update - period ended 30 June 2023 - HSCP.23.063</u> | <p><u>The Committee resolved:-</u></p> <p>(i) to instruct the Chief Financial Officer, in conjunction with the Primary Care Prescribing Group, to provide an analysis by way of a Service Update of the variation in respect of the forecast overspend for prescribing;</p> <p>(ii) to note the report in relation to the IJB budget and the information on areas of risk and management action that were contained therein; and</p> <p>(iii) to approve the budget virements indicated in Appendix E of the report.</p> | ACHSCP ACHSCP | Paul Mitchell Paul Mitchell |
| 10 | <u>Locality Planning Annual Reports and Presentation - HSCP.23.060</u> | <p><u>The Committee resolved:-</u></p> <p>(i) to approve the 2022-23 annual reports</p> | | |

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| | | <p>attached as Appendices 1,2 and 3 of the report;</p> <p>(ii) to instruct the Lead Officer to submit the 2023-24 Locality Planning Annual Reports to the Committee in September 2024;</p> <p>(iii) to note that new Locality Plans would be prepared during the refresh of the Local Outcome Improvement Plan during 2023-24 in a collaborative way with the Locality Empowerment Groups (LEGs) and Priority Neighbourhood Partnerships (PNPs); and</p> <p>(iv) to note the Committee would continue to receive regular updates on locality planning through its regular Performance Report.</p> | ACHSCP/ ACC | Alison MacLeod/ Iain Robertson/ Jade Leyden |
| 11 | <u>Quarterly Performance Reports against the Delivery Plan - HSCP.23.062</u> | <p><u>The Committee resolved:-</u></p> <p>(i) to note the information provided in the 'deeper dives' in respect of Mental Health and Learning Disabilities and the Frailty Pathway; and</p> <p>(ii) to note the Delivery Plan Quarter 1 Summary, the Tracker and Dashboard as appended to the report.</p> | ACHSCP | Alison MacLeod |
| 12 | <u>Justice Social Work Delivery Plan Update 2022-23 - HSCP.23.064</u> | <p><u>The Committee resolved:-</u></p> <p>to note the update provided in respect of the Delivery Plan 2022-23.</p> | ACHSCP | Claire Wilson / Liz Cameron |
| 13 | <u>None at the time of issuing the agenda</u> | There was no exempt business. | | |
| 14 | <u>Date of Next Meeting - 28 November 2023</u> | <p><u>The Committee resolved:-</u></p> <p>to note the date of the next meeting.</p> | | |

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Should you require any further information about this agenda, please contact Emma Robertson, emmrobertson@aberdeencity.gov.uk